

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221



"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
February 16-20, 2015**

MONDAY, FEBRUARY 16, 2015

- | | | |
|-----------|---|---|
| *10:30 am | Brown County Harbor Commission <i>*Special Meeting*</i> | Port & Resource Recovery Center
2561 S. Broadway |
| *1:30 pm | Brown County Solid Waste Board | Port & Resource Recovery Center
2561 S. Broadway |
| *3:00 pm | Brown County Housing Authority | City Hall, Room 604
100 N. Jefferson Street |

TUESDAY, FEBRUARY 17, 2015

- | | | |
|----------|------------------------------------|---|
| *5:00 pm | Veterans Recognition Sub Committee | Room 201, Northern Building
305 E. Walnut Street |
|----------|------------------------------------|---|

WEDNESDAY, FEBRUARY 18, 2015

- | | | |
|----------|------------------------------------|--|
| *7:00 pm | COUNTY BOARD OF SUPERVISORS | Legislative Room 203, City Hall
100 N. Jefferson Street |
|----------|------------------------------------|--|

THURSDAY, FEBRUARY 19, 2015

- | | | |
|----------|----------------------------|------------------------------------|
| *3:00 pm | Brown County Library Board | Central Library
515 Pine Street |
|----------|----------------------------|------------------------------------|

FRIDAY, FEBRUARY 20, 2015

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PUBLIC NOTICE
BROWN COUNTY HARBOR COMMISSION
Monday, February 16th – 10:30 am

Brown County Port & Resource Recovery
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – *Meeting Agenda*
4. Resolution Rescinding May 21, 2014 Renard Island Causeway Ownership Transfer Resolution – *Request For Approval*
5. Adjourn

Dean R. Haen – Director
Port & Resource Recovery Department

Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

- PUBLIC NOTICE -
BROWN COUNTY SOLID WASTE BOARD
*** Monday, February 16th – 1:30 pm**

Brown County Port & Resource Recovery
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to Order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – January 19, 2015 Meeting Minutes
5. Announcements/Communications
6. 2014 Annual Report – *Request for Approval*
7. Recycling Compactor & Building Expansion Bid – *Request for Approval*
8. South Landfill/Resource Recovery Park Project by Foth Companies – *Update*
 - Anaerobic Digestion Facility Memo #5
9. Environmental Monitoring RFP Results – *Update*
10. BOW Shingle Recycling RFP Results – *Update*
11. Kewaunee County Landfill RFP - *Update*
12. Director's Report
13. Such other Matters as Authorized by Law
14. Adjourn

Dean R. Haen
Director

Any person wishing to attend whom, because of disability requires special accommodation should contact the Brown County Port & Resource Recovery Department at 492-4950, two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, February 16, 2015, 3:00 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

MEMBERS: Tom Diedrick–Chair, Ann Hartman–Vice Chair, Sup. Andy Nicholson, Corday Goddard, and Adam DeKeyser

APPROVAL OF MINUTES:

1. Approval of the minutes from the January 19, 2015 meeting of the Brown County Housing Authority.

COMMUNICATIONS:

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, escrow accounts, graduates, participation levels, new contracts, homeownership)
 - G. VASH Reports (active VASH, new VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations
3. ICS's 2014 Annual Report

OLD BUSINESS:

4. Approval of revisions to Chapter 17 (Project Based Vouchers)

NEW BUSINESS:

5. Review and approval of Resolution No. 15-01 certifying the Brown County Housing Authority Annual SEMAP submission for fiscal year ending December 31, 2014.
6. Discussion on joint BCHA/ICS goals for 2015
7. Discussion of promotion of VASH vouchers

INFORMATIONAL:

8. Preliminary unaudited financials.

BILLS:

FINANCIAL REPORT:

STAFF REPORT:

9. Date of next meeting: March 16, 2015

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Brown County



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VETERANS SUBCOMMITTEE

Bernie Erickson, Chair

Ed Koslowski, Vice Chair

Rosemary Desisles, Jim Haskins,
John Maino, Delores Pierce, Duane
Pierce, Tracy Rosinski, Joe Witkowski

****Running Total of Veterans' Certificates: 1676**

VETERANS' RECOGNITION SUBCOMMITTEE

TUESDAY, FEBRUARY 17, 2015

5:00 p.m.

**Room 201, Northern Building
305 E. Walnut Street**

1. Call Meeting to Order.
2. Invocation.
3. Approve/Modify Agenda.
4. Approve/Modify Minutes of January 20, 2015.
5. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in
6. Possible discussion regarding honoring female veterans at Veterans Appreciation Day at the Brown County Fair.
7. Report from Committee Members Present (Erickson, Desisles, Haskins, Koslowski, Maino, Pierce, Steenbock, Rosinski & Witkowski).
8. Report from CVSO Jerry Polus.
9. Comments from Carl Soderburg.
10. Comments from Lynn Geiser.
11. Such Other Matters as Authorized by Law.
12. Adjourn.

Bernie Erickson, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



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E-mail BrownCountyCountyBoard@co.brown.wi.us.

PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on Wednesday, February 18, 2015 at 7:00 p.m., in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

****PRESENTATION****

Update by Judge Zuidmulder re: CJCC/TAD Grant & Treatment Courts

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a) Must be limited to items not on the agenda.
 - b) State name and address for the record.
 - c) Comments will be limited to five minutes.
 - d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.
3. **Approval of Minutes of January 21, 2015.**
4. **Announcements of Supervisors.**
5. **Communications:**
 - a) Late Communications.
6. **Appointments:**
County Executive:
 - a) Appointment/Confirmation of Warren Kraft as Brown County Human Resource Director.
 - b) Appointment/Confirmation of Chua Xiong as Brown County Health Department Director.

- c) Appointment of Jessica Nell for a three year term to the Aging and Disability Resource Center Board of Directors.
- d) Appointment of Patricia Finder-Stone for a three year term to the Aging and Disability Resource Center Board of Directors.
- e) Appointment of Ramon Fierros for a three year term to the Aging and Disability Resource Center Board of Directors.
- f) Appointment of Evan Hucek for a three year term to the Board of Ethics.
- g) Appointment of John Vander Leest for a three year term to the Community Options Planning Committee.
- h) Appointment of Evan Hucek for a three year term to the Nicolet Federated Library Board.
- i) Appointment of Tammy Marcelle for a one year term to the Transportation Coordinating Committee.
- j) Appointment of Corrie Campbell for a one year term to the Transportation Coordinating Committee.

7. **Reports by:**

- a) County Executive.
- b) Board Chairman.

8. **Other Reports:**

- a) Treasurer's Financial Report for the Month of November, 2014.

9. **Standing Committee Reports:**

a) **Report of Administration Committee of January 29, 2015:**

- 1. Review Minutes of
 - a) Housing Authority (November 17 and December 15, 2014).
Receive and place on file.
- 2. Treasurer – Budget Status Financial Report for October, 2014 and November, 2014. Receive and place on file Items 2, 3, and 4.
- 3. Treasurer – Budget Performance Report for October, 2014 and November, 2014. *See action at Item 2 above.*
- 4. Treasurer – Financial Report for October, 2014 and November, 2014. *See action at Item 2 above.*
- 5. Treasurer – Treasurer's Report
 - a) Status of RFP Project #1873 of 8-26-14 for Financial Advisory Services.
 - b) Sale of Tax Deeded Lands by WI Statute 75:
 - i. Request to Modify Administrative Policy T-1.
 - ii. Means of Determining "Appraised Value".
 - iii. Offer property to Brown County Departments first, then to Municipality.
 - iv. Current Inventory List.
 - v. Possible use of Wisconsin Surplus Online Auction.
Receive and place on file.
- 6. Corporation Counsel – Monthly Reports for November, 2014 and December, 2014. Receive and place on file.
- 7. County Clerk – Budget Status Financial Report of October, 2014. Receive and place on file.
- 8. Child Support – Budget Status Financial Report of November, 2014. Receive and place on file.
- 9. Child Support – Departmental Openings Summary. Receive and place on file.
- 10. Child Support – 2014 Child Support Agency Annual Report. Receive and place on file.

11. Child Support – Director’s Report for December, 2014 and January, 2015. Receive and place on file.
12. Human Resources – Budget Status Financial Report for December, 2014. Receive and place on file.
13. Human Resources – Activity Report for November, 2014 and December, 2014. Receive and place on file.
14. Human Resources – Departmental Openings Summary. Receive and place on file.
15. Human Resources – Director’s Report. Receive and place on file.
16. Department of Admin – Budget Status Financial Report for December, 2014. Receive and place on file.
17. Department of Admin – 2014 Budget Adjustment Log. Receive and place on file.
18. Department of Admin – Director’s Report. Receive and place on file.
19. Technology Services – Budget Status Financial Report for November, 2014. Receive and place on file.
20. Technology Services – Budget Adjustment Request (14-106): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. To approve.
21. Technology Services – Monthly Report, January, 2015. Receive and place on file.
22. Technology Services – Technology Services 2014 Annual Report. Receive and place on file.
23. Audit of Bills – To pay.

b) Report of Education & Recreation Committee of February 5, 2015:

1. Review Minutes of:
 - a) Library Board (November 20, 2014). Receive and place on file.
 - b) Neville Public Museum Governing Board (January 12, 2015). Receive and place on file.
2. Communication from Supervisor Lund re: To examine the rental policy for non-profits for use of the Brown County Fairgrounds. Receive and place on file.
3. Communication from Supervisor Erickson re: Standing invitation to all Education and Recreation Committee members to attend the Museum Governing Board meetings which are held at 4:30 p.m. the second Monday of each month at the Neville Public Museum. Receive and place on file.
4. Park Management – Discussion regarding past communications to implement park citations. To send issue back to staff for 60 days for further review.
5. Park Management – Request for waiver of Reforestation Camp Ski Lodge.
 - a) NEW Zoological Society’s “Skunks are Beautiful” Cribbage Tournament. To approve.
6. Park Management – Approval of bid for project #1737 – Adventure Park Base Camp Building. To hold for 30 days while new bids come in.
7. Park Management – Discussion regarding Suamico Boat Landing area and parking. To come back in 60 days after looking at the two options excluding parking on the street and forming a budget number to bring back to committee. Carried 4 to 1.
8. Park Management - Field Staff Reports / Attendance Reports. Receive and place on file.
9. Park Management - Assistant Park Director’s Report. Receive and place on file.
10. NEW Zoo – Director’s Report. Receive and place on file.

11. Golf Course – Discussion and review of the potential sale of extra land the Golf Course owns. To refer issue back to staff for further review of the plot and to further divide and combine the plots. Carried 4 to 1.
12. Golf Course – Superintendent's Report. Receive and place on file.
13. Museum - Director's Report. Receive and place on file.
14. Library – Library Report. Receive and place on file.
15. Audit of bills. *No action taken.*

c) **Report of Executive Committee of February 9, 2015:**

1. Vacant Budgeted Positions - Circuit Court – Judicial Assistant (Vacant 01/26/15).
2. Vacant Budgeted Positions - District Attorney – Clerk/Typist II (Vacated 02/13/15).
3. Vacant Budgeted Positions - Health – Nurse Manager (Vacated 02/02/15).
4. Vacant Budgeted Positions - Human Resources – Payroll Specialist (Vacated 03/06/15).
5. Vacant Budgeted Positions - Human Services (CTC) – Director of Nursing Home (Vacated 02/06/15).
6. Vacant Budgeted Positions - Human Services (CTC) Community Treatment Program Worker (Vacated 02/06/15).
7. Vacant Budgeted Positions - Human Services (CTC) – Clerk II (Vacated 02/06/15).
8. Vacant Budgeted Positions - Human Services – Clerk IV/Data Control (Vacated 11/14/14).
9. Vacant Budgeted Positions - Human Services – Clerk II- Economic Support (Vacated 01/19/15).
10. Vacant Budgeted Positions - Human Services – Economic Support Specialist (x2) (Vacated 01/30/15, 02/05/15).
11. Vacant Budgeted Positions - Human Services – Social Worker Supervisor – Juvenile Justice (Vacated 01/27/15).
12. Vacant Budgeted Positions - Public Works- Highway – Fleet/Equipment & Production Manager (Vacated 11/17/14).
13. Vacant Budgeted Positions - Public Works – Facilities – Housekeeper (.5 FTE) (Vacated 01/23/15).
 - a) To suspend the rules and take Items 1 – 13 together. Carried 5 to 1.
 - b) To approve Items 1 – 13. Carried 5 to 1.
14. Review and Possible Action on Legal Bills to be paid - To approve.
15. County Executive Report – Receive and place on file.
16. Internal Auditor Report.
 - a) Monthly Status Update – January 1-31, 2015. Receive and place on file.
17. Human Resources Report - Receive and place on file.
18. Resolution re: Change in Table of Organization for the Human Services Department Clerk Receptionist - To approve. See Resolutions, Ordinances February County Board.
19. Resolution re: Change in Table of Organization for the Health Department Public Health Educator. To approve. See Resolutions, Ordinances February County Board.

d) **Report of Human Services Committee of January 28, 2015**

1. Review Minutes of:
 - a) Aging & Disability Resource Center Nominating & Human Resources (October 17, 2014).

- b) Aging & Disability Resource Center Board Meeting (October 23, 2014 and December 9, 2014).
 - c) Board of Health (August 12, 2014, October 14, 2014 and November 11, 2014).
 - d) Community Options Program Planning Committee (November 24, 2014).
 - e) Human Services Board (October 9, 2014, November 13, 2014 and December 11, 2014)
 - f) Veterans Recognition Subcommittee (November 18, 2014).
 - i. Suspend the rules to take Items 1 a - f together.
 - ii. To approve Items 1 a – f.
2. Communication from Supervisor Zima re: From Bob Koury regarding to consider and discuss getting some type of programs for our community for opiates and mental health. To send to Human Services staff to come up with background/history as to when and why detox funding stopped and do research on the detox programs in other counties, including Dane County and present to the Human Services Committee and further to direct staff to participate in community group activities to come up with a solution for detox for alcohol and heroin.
 3. Health Department – Budget Adjustment Request (14-103): Any increase in expenses with offsetting increase in revenue. To approve.
 4. Health Department – Resolution re: Regarding Change in Table of Organization for the Health Department Public Health Educator. To approve. See Resolutions, Ordinances February County Board.
 5. Human Services Department - Resolution re: On helping families move from homelessness to self-sufficiency. *Standing item; no action taken.*
 - 5a. Human Services Department – Resolution re: Change in Table of Organization for the Human Services Department – Clerk Receptionist. To approve. See Resolutions, Ordinances February County Board.
 6. Human Services Department – Budget Adjustment Request (15-01): Any increase in expenses with an offsetting increase in revenue – To approve.
 7. Human Services Department – Executive Director’s Report – Receive and place on file.
 8. Human Services Department - Family Care Transition Clients Considered At Large. To approve.
 9. Human Services Department - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
 10. Human Services Department - Statistical Reports.
 - a) Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b) Monthly Inpatient Data – Bellin Psychiatric Center.
 - c) Child Protection – Child Abuse/Neglect Report.
 - d) Monthly Contract Update.
 - i. To suspend the rules to take Items 10 a-d together.
 - ii. To receive and place on file Items 10 a-d.
 11. Human Services Dept. - Request for New Non-Continuous Vendor. To approve.
 12. Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee:

Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above Item Number 12 pursuant to Wis. Stat. §19.85(1)(f) which authorizes a closed session to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons...if discussed in public, would be likely to have a substantial adverse

effect upon the reputation of any person referred to in such histories, or data, or involved in such problems or investigations. Enter into closed session.

Reconvene in Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee. Return to open session. No action taken.

13. Audit of bills. To pay the bills.

e) **Report of Planning, Development & Transportation Committee of January 26, 2015.**

1. Review minutes of:
 - a) Harbor Commission (October 13, 2014 and December 8, 2014).
 - b) Planning Commission Board of Directors (December 3, 2014).
 - c) Planning Commission Board of Directors Transportation Subcommittee (November 10, 2014).
 - d) Revolving Loan Fund Committee (October 8, 2014).
 - e) Solid Waste Board (October 20, 2014 and December 1, 2014).
 - f) Transportation Coordinating Committee (September 8, 2014).
 - i. Suspend the rules to take Items 1 a-f together.
 - ii. Receive and place on file Items 1 a-f.
2. Airport – Agency Agreement and Petition for State Aid. To approve.
- 2a. Airport – Resolution re: Petitioning the Secretary of Transportation for Airport Improvement Aid. To approve.
3. Airport – Director’s Report. Receive and place on file.
4. Register of Deeds – Budget Status Financial Report for November, 2014. Receive and place on file.
5. UW-Extension – Budget Status Financial Report for November, 2014. Receive and place on file.
6. UW-Extension – Open Position Report Monthly Status. Receive and place on file.
7. UW-Extension – Director’s Report. Receive and place on file.
8. Planning Commission – Update regarding development of the Brown County Farm property – standing item. *No action taken.*
9. Planning Commission – Budget Status Financial Report for November, 2014. To take Items 9 – 11 together.
10. Property Listing - Budget Status Financial Report for November, 2014. *See action at Item 11 below.*
11. Zoning - Budget Status Financial Report for November, 2014. Receive and place on file Items 9 – 11.
12. Port & Resource Recovery – 2015 Communication Plans – Request for Approval. To approve.
13. Port & Resource Recovery – Port 2014 Tonnage Report. Receive and place on file.
14. Port & Resource Recovery – Director’s Report. Receive and place on file.
15. Public Works – An Ordinance creating Section 348.0001 of the Brown County Code under Chapter 340 to 348 Entitled “Traffic” regarding the Length and Width Limits for Agricultural Commercial Vehicles. To approve. See Resolutions, Ordinances February County Board.
16. Public Works – Summary of Operations. Receive and place on file.
17. Public Works – Director’s Report. Receive and place on file.
18. Audit of bills. To audit the bills.

- f) **Report of Land Conservation Subcommittee of January 26, 2014.**
1. Monthly Budget Update (November, 2014). Receive and place on file.
 2. Budget Adjustment Request (14-105): Any increase in expenses with an offsetting increase in revenue. To approve.
 3. Certificate of Appreciation – Norb Vande Hei. *No action taken.*
 4. Demo Farm Update – Receive and place on file.
 5. 2014 Department Annual Report and Accomplishments. Receive and place on file.
 6. Department Openings Summary – *No action taken.*
 7. Letters of support NRCS and DNR. *Receive and place on file.*
 8. Director's Report – *No report, no action taken.*

- g) **Report of Public Safety Committee of February 4, 2015.**
1. Review minutes of:
 - a) Traffic Safety Commission (October 16, 2015). To approve.
 2. District Attorney – Departmental Job Opening Summary. Receive and place on file.
 3. District Attorney – Discussion and possible action re: proposing a resolution for the County Board to ask the State of Wisconsin to allocate funds in the 2015 – 2017 budgets for additional ADA positions. To approve.
 4. District Attorney – District Attorney's Report. Receive and place on file.
 5. Medical Examiner – Budget Status Financial Report for November, 2014. Receive and place on file.
 6. Medical Examiner – 2014 & 2015 Brown County Medical Examiner (ME) Activity Spreadsheet. Receive and place on file.
 7. Clerk of Courts – Update on 2014 Financial. Receive and place on file.
 8. Public Safety Communications – Director's Report. Receive and place on file.
 9. Public Safety Communications - Discussion and possible action on strategies and negotiating of lease agreements at Public Safety Communications.
 - a) Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on the above, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stat. §19.85(1)(e)
 - i. To enter into closed session.
 - ii. To return to regular session.
 - b) Reconvene in Open Session. To proceed as advised by Corporation Counsel.
 10. Sheriff – Costs Associated with Hiring/Training Corrections Officers. Receive and place on file.
 11. Sheriff – Sheriff's Report. Receive and place on file.
 12. Audit of Bills. *No action taken.*

10. **Resolutions & Ordinances:**

Budget Adjustments Requiring County Board Approval

- a) Resolution Approving Budget Adjustments to Various Department Budgets.

Human Services Committee and Executive Committee

- b) Resolution re: Change in Table of Organization for the Human Services Department Clerk Receptionist. Motion at Human Services: To approve. Motion at Executive: To approve.

- c) Resolution re: Change in Table of Organization for the Health Department Public Health Educator. Motion at Human Services: To approve. Motion at Executive: To approve.

Planning, Development & Transportation Committee

- d) Resolution re: Petitioning the Secretary of Transportation for Airport Improvement Aid and attached Agency Agreement. Motion at PD&T: To approve.
- e) Ordinance re: Creating Section 348.0001 of the Brown County Code Under Chapter 340 to 348 Entitled "Traffic" Regarding the Length and Width Limits for Agricultural Commercial Vehicles. Motion at PD&T: To approve.

Public Safety Committee

- f) Resolution re: To Approve and Authorize the Execution of the Modification to Tower and Ground Lease Agreement. Motion at Public Safety: To proceed as advised by Corporation Counsel.

Closed Session:

Human Services Committee

- 11. Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee.
- 12. Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above Item Number 12 pursuant to Wis. Stat. §19.85(1)(f) which authorizes a closed session to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons...if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories, or data, or involved in such problems or investigations.
- 13. Reconvene in Open Session: Discussion and possible action regarding personnel issues which have arisen in the Human Services Department regarding a specific employee.

Public Safety

- 14. Open Session: - Discussion and possible action on strategies and negotiating of lease agreements at Public Safety Communications.
- 15. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on the above, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stat. §19.85(1)(e).
- 16. Reconvene in Open Session.
- 17. **Such other matters as authorized by law.**
- 18. **Bills over \$5,000 for period ending January 31, 2015.**
- 19. **Closing Roll Call.**

20. **Adjournment to Wednesday, March 18, 2015 at 7:00 p.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin**

Submitted by:

A handwritten signature in black ink, appearing to read "Patrick Moynihan, Jr.", with a long horizontal flourish extending to the right.

Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into **Closed Session:** Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.



BROWN COUNTY LIBRARY
515 PINE STREET GREEN BAY, WI 54301-5194

KATHY L. PLETCHER
PRESIDENT, LIBRARY BOARD OF TRUSTEES

PHONE (920) 448-5810
FAX (920) 448-4364

www.browncountylibrary.org

"Providing trusted information and resources to connect people, ideas and community."

BROWN COUNTY LIBRARY BOARD

Central Library

Thursday, February 19, 2015

5:15 p.m.

AGENDA

- I. Call to Order (2 minutes)
- II. Approve Consent Items (3 minutes)
 - A. Agenda
 - B. Minutes
- III. Communications and Open Forum for the Public (5 minutes)
- IV. Library Business (35 minutes)
 - A. Information Services Report
 - B. Financial Manager's Report, Bills and Donations
 1. Approve 2014 Annual Report
 - C. Facilities Report
 1. Trane Preliminary Energy and Facility Assessment Presentation (20 min)
 2. Update from Facilities Committee
 - a. Central Library Third Floor
- V. Old Business (15 minutes)
 - A. Adjacent County Billing
- VI. Reconsideration and Approval of Budget Adjustment Request - Reallocate Library tax levy dollars transferred to the Central Library Renovation Capital Project fund in 2012 for the purpose of Design and Engineering costs associated with the expansion of the Southwest Branch Library.
- VII. Reconsideration and Approval of Budget Adjustment Request - Reallocate Library tax levy dollars transferred to the Central Library Renovation Capital Project fund in 2012 for the purpose of Architect costs associated with the expansion of the Southwest Branch Library.
- VIII. Annual Election of Officers
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Financial Secretary

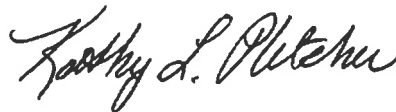
- IX. Budget (5 minutes)
- X. Personnel Committee (5 minutes)
- XI. Nicolet Federated Library System (5 minutes)
- XII. President's Report (5 minutes)
 - A. Board Representation at mandated meetings
- XII. Such Other Matters as are authorized by Law
- XIII. Meeting Summary/Next Meeting Planning (2 minutes)
- XIV. Adjournment

Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made.

Next Meeting:

Thursday, March 19, 2015
5:15 p.m.
Central Library
515 Pine Street
Green Bay, WI



**Kathy L. Pletcher
President**




FEBRUARY 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Public Safety 11:00 am	5 Ed & Rec 5:30 pm	6	7
8	9 Exec Cmte 5:30 pm	10	11	12	13	14 
15	16	17 Veterans Recognition Subcmte 5:00 pm	18 Board of Supervisors 7:00 pm	19	20	21
22	23 Land Con 6:00pm PD&T 6:15 pm	24	25 Human Svc 5:30 pm	26 Crim Just Coord Brd. 8:00 am Admin 5:30 pm	27	28



MARCH 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Public Safety 11:00 am	5 Ed & Rec 5:30pm	6	7
8	9 Exec Cmte 5:30 pm	10	11	12	13	14
15	16	17  Veterans Recognition Subcmte 5:00 pm St. Patrick's Day	18 Board of Supervisors 7:00 pm	19	20	21
22	23 Land Con 6:00 pm PD&T 6:30 pm	24	25 Human Services 6:00 pm	26 Administration Cmte 5:00 pm	27	28
29	30	31				

BROWN COUNTY COMMITTEE MINUTES

- Brown County Local Emergency Planning Committee (January 13th, 2015)
- Brown County Housing Authority (January 19th, 2015)
- Brown County Veterans' Recognition Subcommittee (January 20, 2015)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE BROWN COUNTY LOCAL EMERGENCY PLANNING
COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tues January 13th, 2015 @13:30 pm, at Ashwaubenon Public Safety

PRESENT:, Leon Engler, Paul Gazdik, Steve Johnson, Bill Marotz, Melissa Spielman, Heather Tiedtke, Tom Collins, Dennis Carr, David Catalano, Mark Thiry, Pat Wescott, David Litton, Bob Mayer, Scott Vanidestine

1. CALL MEETING TO ORDER:

The meeting was called to order by Tom Collins at 13:35.

2. APPROVAL OF AGENDA:

A MOTION WAS MADE TO APPROVE THE AGENDA, Leon Seconded Vote taken, MOTION CARRIED UNANIMOUSLY

3. APPROVAL OF MINUTES:

A MOTION WAS MADE TO APPROVE THE MINUTES, Paul Seconded Vote taken. MOTION CARRIED UNANIMOUSLY.

4. LEPC Round Table

- Heather Tiedtke from Brown County Public Safety Communications Center was sitting in to observe the meeting.
- Nothing reported from Bill Marotz.
- Pat Wescott from NEW Water was sitting in for Jeremy and reported on the NEW Water exercise that was held in Fall 2014. Pat said the exercise scenario involved higher-than-normal water flows and loss of electricity to the facility. The exercise took 4 hours and proved to be successful in helping to identify opportunities to improve the ERP and communications during an incident.
- Nothing reported from Leon Engler.
- Nothing reported by Commander Mark Thiry.
- Nothing reported by David Catalano.
- Dennis Carr reported stepping down from the District Coordinator position with ARES/RACES.
- Steve Johnson from the BCHD stated he was filling in for Judy Friedrichs who retired at the end of 2014.
- Bob Mayer and Scott Vanidestine from the Red Cross reported a Disaster Program Specialist position was filled
- Nothing reported from Tom Collins
- Nothing reported from Chief David Litton
- Nothing reported from Paul Gazdik

5. COMMITTEE REPORTS:

A. PUBLIC INFORMATION AND EDUCATION COMMITTEE (PIE)

- Steve reported that PIE met in December 2014. The committee reviewed 2014 and 2015 goals along with the do-1-thing campaign progress. There

was also discussion about the importance of exercise planning and BCEM had a template available for "Shelter In Place".

- Steve reported on the recent vacated Chair position due to Judy Friedrich's retirement. Paul Gazdik expressed his appreciation for Judy's commitment to public health and information and her willingness to volunteer during her time with the County.
- The Chair position remains open at this time. All nominations should be forwarded to Paul.

B. EXECUTIVE COMMITTEE

- No new updates.
- Discussion regarding nominations for Chair and Compliance Inspector. Nominations should be forwarded to Paul in February with elections at march meeting.
- Paul stated that the Bylaws also need to be reviewed

C. PLANNING COMMITTEE

- BCEM Coordinator Melissa Spielman did PPT on Astro Industries, Inc. in Ashwaubenon. Astro Industries, Inc. is a metal plating company with several major chemicals on site.

6. OLD BUSINESS/OTHER BUSINESS

A. ARES/RACES UPDATE

- Dennis reported that December 31st was his last day as District Coordinator and the group is still waiting for an appointment to fill the vacancy.
- Dennis reported that the ARES/RACES groups will not be volunteering with the Cellcom Green Bay Marathon this year due to concerns over coverage of the course.
- ARES/RACES will remain available for emergency situations.

B. RECENT SPILLS

- Paul reported some gasoline, diesel, and manure spills in the County.

C. PUBLIC/PRIVATE PARTNERSHIP

- Bill reported that an educational presentation on Ebola will be held on January 20th in Kenosha.
- The WEM Governor's Conference will be held on March 11th and 12th, with pre-conference activities starting on March 10th.

D. EM REPORT

- BCEM will be part of a full scale exercise on Feb 10th with the Brown County Public Health Dept. The exercise will test the communications and operations of the State and County Health Departments along with St. Vincent and Bellin Hospitals.
- BCEM is working with the MABAS departments and EMS agencies to revise the current County MCI plan.
- BCEM has been working with the Law Enforcement, area Fire Departments, and EMS agencies on developing a response plan to Active Shooter calls.

- The do-1-thing topic for January is “Make a Plan” and featured UWGB Basketball Coach, Brian Wardle and Green Bay Packers, Jarrett Bush. The December Energy Credit went to Oneida Police Chief Rich Vanboxel.
- EM will be following up with the changes for this year’s Cellcom Green Bay Marathon.
- Paul reported a full evacuation of St. Mary’s Hospital early on the morning of January 10th was coordinated through the hospital system, GBMFD, Brown County Dispatch Center, and BCEM.
- There will be an MCI drill at Greenleaf Fire Dept. on January 27th and will include the Fire Dept., first responders, and the Brown County Dispatch Center.
- An EPCRA public notice has been sent to the Green Bay Press Gazette.

7. PUBLIC COMMENT

- None

8. SUCH OTHER MATTERS AS AUTHORIZED BY LAW

9. ADJOURN

A MOTION WAS MADE BY TO ADJOURN AT 14:26 P.M. 2ND Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Melissa Spielman
EM Coordinator

MINUTES
BROWN COUNTY HOUSING AUTHORITY
Monday, January 19, 2015, 3:00 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

MEMBERS: Tom Diedrick—Chair, Ann Hartman—Vice Chair, Corday Goddard, and Sup. Andy Nicholson

MEMBERS ABSENT: Adam DeKeyser

OTHERS PRESENT: Robyn Hallet, Kim Flom, Stephanie Schmutzer, Matt Roberts, Patrick Leifker, Nicole Tiedt, and Sadie DiNatale

APPROVAL OF MINUTES:

1. Approval of the minutes from the December 15, 2014 meeting of the Brown County Housing Authority.
- A. Nicholson made a motion to approve the minutes from the December 15, 2014, meeting of the Brown County Housing Authority. A. Hartman seconded. Motion carried.

COMMUNICATIONS:

2. Letter from Department of Housing and Urban Development dated December 9, 2014, regarding the award of six additional VASH Vouchers.

R. Hallet communicated that the BCHA received a letter from the Department of Housing and Urban Development dated December 9, 2014, regarding the award of six additional VASH Vouchers.

3. Letter from Department of Housing and Urban Development dated January 8, 2015, regarding CY 2015 Funding

R. Hallet communicated that the BCHA received a letter from the Department of Housing and Urban Development dated January 8, 2015, regarding CY 2015 Funding. She highlighted several points of interest in the letter: The HAP funding is at 100 percent with no proration this year, which is very good. There is a new category for the HAP set aside adjustment which can be applied for each year; this new category is for vouchers issued in the last part of calendar year 2014, which is important as the BCHA was issued additional VASH vouchers late in 2014. Furthermore, this year there will be no offset for renewal funding, whereas in recent previous years HUD offset the reserves of Housing Authorities who had too much in reserves. Lastly, the letter states that Administrative Fees are going to have a proration between 73 and 74 percent.

REPORTS:

4. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applicants
P. Leifker reported that ICS collected 119 preliminary applications for the month of December 2014.
 - B. Unit Count
P. Leifker stated that the unit count was 2,904 for December of 2014.
 - C. Housing Assistance Payments Expenses
P. Leifker indicated the HAP expenses were \$1,090,063 for December of 2014.

- D. Housing Quality Standard Inspection Compliance
P. Leifker reported that 244 units passed the first evaluation, 54 passed re-evaluation, 107 failed, and there were 28 no-shows.
- E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
S. Schmutzer stated that Yvette Tice was excused from the meeting. M. Roberts stated that Integrated Community Solutions will follow up with this information.
- F. Family Self-Sufficiency Program (client count, escrow accounts, graduates, participation levels, new contracts, homeownership)
N. Tiedt reported that there were 74 active participants for December 2014. Regarding participation levels there were 47 participants in level one, 18 participants in level two, seven participants in level three and two participants in level 4. However, N. Tiedt stated that sometimes a level four will remain a while longer in the program if they are currently enrolled in school.
- T. Diedrick asked how much further the two participants in level four have to go in the program. N. Tiedt stated that they are extremely close to graduation.
- N. Tiedt continued with the reports stating that there were four new contracts for December of 2014. There was one graduate in December. For escrow accounts, there are 36 open accounts. There are 62 homeowners on the program.
- G. VASH Reports (active VASH, new VASH)
N. Tiedt reported that there were no new VASH Voucher recipients in December of 2014 and there were a total of 18 active VASH voucher holders.
- H. Langan Investigations Criminal Background Screening and Fraud Investigations
P. Leifker reported that in December of 2014, there were two new investigations assigned, five previous investigations closed, and two investigations still being active. Only one application has been processed thus far, which was from Green Bay and has been approved. The fraud investigation broken down by Municipality for December of 2014 includes six within Green Bay and one in Bellevue.
- P. Leifker stated that four cases were denied by Langan that were not previously denied by ICS as Langan was able to find information from sources that Integrated Community Solutions cannot access.
- I. Quarterly Active Cases Breakdown Report
P. Leifker reported the breakdown of active case loads by type stating that 52 percent of our active case loads have a head of household who is elderly or disabled, 37 percent have a head of household who is not elderly or disabled but they do have an earned income, seven percent have a head of household who is not elderly or disabled or have an earned income but they do have children in the household, and 2 percent have a head of household who is not elderly or disabled, has no children, and is not working.
- J. Quarterly End of Participation Report
P. Leifker reported the breakdown of fourth quarter terminations. There were 114 port outs absorbed. Two additional areas with an extensive amount of terminations were for violation of family obligations and voluntary terminations.
- A. Hartman asked if the data for port out absorbed terminations were typical for the end of the year. P. Leifker confirmed her inquiry that this was typical.

K. 2014 End of Participation Report.

P. Leifker reported the end of year report for End of Participations, noting that again the biggest categories were port out absorbed, violation of family obligations and voluntary terminations.

OLD BUSINESS:

None

NEW BUSINESS:

5. Approval of revisions to Chapters 5 (Briefings and Voucher Issuance) and Chapter 17 (Project Based Vouchers)

P. Leifker discussed the revisions to Chapter 5, titled Briefings and Voucher Issues. The revision is in regards to Suspensions of Voucher Terms where the word "not" will be removed from the policy: "When a request for Tenancy Approval and proposed lease is received by the PHA, the term of the voucher will not be suspended while the PHA processes the request". Removing "not" will benefit the client in that if they submit a Request for Tenancy Approval, the time on their voucher will stop. If a client submits a Request for Tenancy Approval, it may take upwards of two weeks to process their RTA. As the policy currently stands, the client would not get those two weeks back on their voucher if their RTA is denied, or for another reason the unit cannot be approved. By removing the "not", the client would be able to take the two weeks that their case was on hold and add that time to the end of their voucher timeline, giving them more time to find a different unit.

A. Nicholson asked to have that explanation restated. P. Leifker elucidated, that a client is given a specific amount of time on their voucher. The current policy states that during the time when a client is being evaluated to determine whether they qualify for portability or housing quality standards, for instance, that client is still using their voucher time. ICS proposes that the Authority does not hold the client accountable for the time it takes to process the case, if the case ends up being denied.

A. Nicholson inquired why "not" was in the policy to begin with. P. Leifker stated that he wasn't here when the policy was created and there was not any record or documentation for why it was originally there.

A. Nicholson asked what the benefit would be to keep the policy the way it is. P. Leifker stated that there was no benefit of the original policy to ICS's understandings. R. Hallet stated that a potential reason of having this original policy was to speed up the transition of tenancy; if one client was expected not to work out one may think that it would be best to provide the voucher to another client that might work out better. Nevertheless, it would make more sense to provide the client with an extra week or two rather than to start all over with a new client.

T. Diedrick asked whether the Authority would like to make a motion regarding this chapter or wait until the next chapter was discussed. The Authority decided to wait to hear the revisions of the next chapter before making a motion.

R. Hallet continued with the agenda item by discussing revisions made to Chapter 17, titled Project Based Vouchers. The model Administrative Plan from Nan McKay & Associates was used to make revisions to the current BCHA Administrative Plan. In addition, the revised areas also include sections where the Housing Authority had adopted language that was different than Nan McKay & Associates' Plan.

Accordingly, R. Hallet verbally discussed a summary of revisions made to Chapter 17 on a page by page basis.

A. Hartman asked a question about the language regarding termination of HAP for tenants in wrong sized or accessible units (page 44). A. Hartman inquired whether the family, who is living in a wrong

sized or accessible unit due to a change in household, has to be looking for a new house to more appropriately meet the family's current needs. R. Hallet stated that the PHA will offer the family another form of assistance that is not a tenant-based voucher, and if the family does not accept the offer, does not move out of the PBV unit with a reasonable time as determined by the PHA, or both, the PHA must terminate the housing assistance payments for the unit at the expiration of a reasonable period as determined by the PHA and remove the unit from the HAP contract.

A. Nicholson asked R. Hallet what floor rent was, referring to the revisions made on page 51 and 52 of Chapter 17. R. Hallet stated that in situations where the Fair Market Rent decreases per HUD regulation, then the rent determined by the PHA may have to additionally decrease. In this instance, it may be helpful for the BCHA to establish a floor rent, to prevent rent from decreasing too low. R. Hallet went on to recommend that the BCHA would not establish a floor rent to avoid possible errors when Fair Market Rent decreases.

A. Nicholson proposed to hold off approving the revisions to allow the Authority time to review each revision. A. Nicholson additionally asked if there was a rush on needing to approve the revisions. R. Hallet stated that it was Cardinal Capital who wanted these revisions as they expect people to begin applying to live in Veteran's Manor soon. Nevertheless, R. Hallet stated that the Authority may wait to approve changes until a later meeting as Cardinal Capital has not inquired further about the revisions.

R. Hallet stated that she will email the Authority with the Chapter 17 revisions which will give additional time to for Authority members to call in or email any questions they may have.

A. Nicholson additionally had a question regarding RFP advertising in which R. Hallet stated that she could answer that question easily right away. The question was in regards to page six of Chapter 17. R. Hallet stated that the BCHA has to specifically state where RFP proposals will be advertised. The other change was the frequency at which an advertisement has to be published. The original policy is not a HUD regulation and so R. Hallet proposes condensing the amount of advertisement for RFPs. R. Hallet also wanted to speed up the process of when proposals were due, changing the policy from 30 calendar days to 7 calendar days.

A. Nicholson asked what the RFP's would be for. R. Hallet stated that it could be for new construction or rehab or for existing properties but this specific policy is in regards to landlords competitively bidding for project based vouchers.

A. Nicholson asked another question regarding provisions to exceptions for the 25 percent project cap on page 14 and 15 of Chapter 17. R. Hallet explained that in projects that are not specifically for elderly or disabled, and if the property is not a single-family building, then there is a cap to how many units within that project that can be project based. This is to encourage mixed-use so that a project is not all low-income people. In addition to the exemption for projects that are designated for elderly or disabled, there is also an exemption for a project if the families are receiving supportive services. The housing authority or landlord does not have to provide supportive services; they can connect the family with other services in the community but they would have to monitor the family to ensure they are using said supportive services.

A. Hartman stated that she would like to hold off on approving these revisions for one month. M. Roberts asked if it would be possible to go ahead and approve Chapter 5 today and only hold off on approving Chapter 17 until next month.

A motion to approve revisions made to Chapter 5 was made by C. Goddard.

A. Nicholson asked why these two items were not separated on the agenda. R. Hallet stated that on past agendas, items of this nature were not separated as multiple items but in the future this format could be changed to reflect separate items.

C. Goddard's motion to approve revisions to Chapter 5 was seconded by A. Hartman. Motion carried.

A motion to table the discussion and to wait to approve Chapter 17 for another month was made by A. Nicholson which was seconded by C. Goddard. Motion Carried.

INFORMATIONAL:

6. Collection of repayments for non-fraud overpayments through TRIP

R. Hallet reminded the Authority that the BCHA has been collecting overpayments for fraud through the TRIP program. However, there are some cases that are not fraud but rather errors in calculation where tenants must repay certain amounts. These cases were not previously being collected through TRIP but in recent discussion with ICS it was decided to additionally collect these debts through TRIP as well. Since TRIP collections must be with a governmental agency, BCHA rather than ICS is responsible for these collections.

S. Schmutzer additionally stated that HUD has a very broad definition of fraud which allows the BCHA to use TRIP for a variety of debt collection activities.

7. Upcoming Audit by the HUD Office of Inspector General

R. Hallet stated that the BCHA is well underway with the audit. HUD's Office of Inspector General has done a risk analysis of all Housing Authorities in our region and has therefore determined that the BCHA would need to be audited. The first phase is considered a survey phase in which they review various components of program administration. If there are no errors in any of these components then the BCHA would not progress to the next stage which is the actual audit. If there are errors, only the particular components with the errors would be audited within the next stage.

T. Diedrick asked what the risk factors were that would determine if a PHA was at a "high risk". R. Hallet stated that one of the biggest factors is how much funding the PHA receives and how large of an area the Authority serves.

T. Diedrick asked R. Hallet to keep the Authority informed in which R. Hallet confirmed.

A. Hartman asked how long this audit process will take. R. Hallet stated that the survey phase will take approximately two months and if proceeding to the audit phase, the audit will take approximately four to six months. The likelihood of progressing to the audit phase is a 50/50 chance.

BILLS:

S. Schmutzer stated that checks were cut on December 30, 2014, so that there would not be as many accounts payable for the current calendar year.

A motion was made to approve the bills of December of 2014, by A. Nicholson which was seconded by A. Hartman. Motion carried.

FINANCIAL REPORT:

S. Schmutzer stated that she provided a Preliminary Trial Balance on the financial report. This year ICS's monthly financials will be added to the BCHA financial reports on a monthly basis, making the accounting process much easier as reviews can be made monthly as opposed to trying to catch errors on a yearly basis.

STAFF REPORT:

8. Date of next meeting: February 16, 2015 (Joint BCHA/ICS Board Meeting)

T. Diedrick stated that the next meeting will be a joint meeting with BCHA and ICS board members.

R. Hallett lastly mentioned that the letter to legislatures that had been prepared to address portability of vouchers was sent and an acknowledgement letter was received from legislative members. A phone conference is currently scheduled with one legislative member.

C. Goddard made a motion to adjourn, seconded by A. Nicholson. Motion carried. Meeting adjourned at 4:02 pm.

sd:rah:jd

PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, January 20, 2015 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Carl Soderberg, Delores Pierce, Duane Pierce, Ed Koslowski, Jim Haskins, Rosemary Desisles, Jerry Polus, Joe Witkowski, Lynn Geiser, Tracy Rosinski

****Running Total of Veterans' Certificates: 1681**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

2. Invocation.

3. Approve/Modify Agenda.

Chair Bernie Erickson noted that Ken Corry was not in attendance as noted in Item 7, however, Lynn Geiser was in attendance and could be introduced and report at Item 7 instead of Corry.

Motion made by Jim Haskins, seconded by Rosemary Desisles to approve the Agenda as amended. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve or Modify Minutes of November 19, 2014.

Motion made by Joe Witkowski, seconded by Duane Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015.

Jerry Polus reported that he had spoken with MSG Kelly with the Air Force Band and followed up the conversation by submitting a request for the band to perform at the Appreciation Day at the Fair. He will keep this group advised as to a commitment from the band. Polus continued that somewhere in the April time frame he will invite someone from the female veterans group to sit in on a meeting to discuss the recognition of female veterans at the Fair. This will be added as a standing item on the agenda for the coming months and Polus would like to get the word out to as many female veterans as possible so they can be recognized.

Ed Koslowski stated that he will be inviting the group, Guitar for Vets, to set up a table in the tent at the Fair, but he will make it clear to them that they are not able to solicit donations. Guitars for Vets is a program that provides veterans with guitars and a formula to learn how to play which provides opportunities for self-expression and positive human interaction. This group was founded in Milwaukee in 2007 and now has more than 40 chapters in 20 states.

6. Report from Committee Members Present (Erickson, Desisles, Haskins, Koslowski, Maino, Pierce, Rosinski & Witkowski).

-Erickson reported that he had checked with the City of Green Bay with regard to using the band stand at the Fair and was advised that the cost to rent the band stand would be \$250 - \$500; however, it is not possible for the band stand to be used outside of the city limits. Rosemary Desisles felt that some type of covered stage would be appropriate for weather

reasons. Tracy Rosinski asked about the cost of the band as Heartland has offered to pay for the band but if there is no charge for the band, perhaps they could put the money towards some type of covered stage.

-Rosemary Desisles commented on the fundraiser that was held at The Ravine recently for the Army v. Navy game. She indicated that the event raised several hundred dollars which was good for the first year.

-Jim Haskins reported that he went to the Elks Club on December 5 for a free dinner and program for veterans. It was a good event and he noted that there was a bus of veterans from King in attendance. Haskins estimated that 50 – 60 people attended the program which consisted of several speakers and was followed by a performance by an illusionist. Haskins also stated that he had recently attended the basketball game between Preble and East honoring veterans. He stated that Mayor Schmitt spoke at the event and presented a plaque to Tracy Rosinski for her work with veterans.

Haskins continued that he had recently seen an article regarding how New Orleans ended veteran homelessness. New Orleans is the first city in America to complete First Lady Michelle Obama's Mayors Challenge to End Veterans Homelessness.

Haskins also commented on the Beret Jackson auctions he had seen recently where a 1950 Futurliner was sold for \$4 million dollars with all of the proceeds being donated to the Armed Forces Foundation.

-Ed Koslowski reported that the United Patriotic Society will hold its appreciation dinner on February 16, 2015 at The Woods. Reservations are due by February 2 and the cost to attend is \$13.50 per person. Gwen Green would be the person to contact for further details. The Veteran of the Year award will be given at the event along with several other recognitions.

Koslowski continued that the Hoops for Troops event will be held at Bayport High School on February 13, 2015. Those interested in attending can meet at the VFW at 6:00 p.m. There will be representatives in uniform from each branch of service. This is more of a recognition event than a fundraiser.

-Duane Pierce reported that he had recently had a brief meeting with the man who runs the business district on Military Avenue and interest was expressed in the possibility of closing off Military Avenue for a parade for veterans, possibly on the Fourth of July. Pierce will continue to keep this subcommittee advised in this regard.

-Tracy Rosinski reported that Heartland is looking at getting author Debra Grassman back this spring with the hopes that she can make an appearance at the Veterans Service National Conference in Appleton. She is also hoping to have Grassman do a Soul Injury ceremony.

-Witkowski did not have anything to report other than wishing all members a Happy New Year.

7. Introduction of potential subcommittee member, Ken Corry.

Lynn Geiser reported that a Giving Back to Veterans event will be held on February 28 beginning at noon at the Warpinski Community Center at 515 Monroe Street. The event will include a free meal for veterans along with free warm clothes, free haircuts and free music. A number of different organizations will come together for the event to help veterans.

With regard to Hope for Vets, Geiser is still working on the 501C3 so the winter event and the nursing home events will be mainly donations and volunteers. They do have volunteers that can take monetary donations as well.

Pierce reported that Geiser had an idea to do an Easter basket giveaway for veterans in the three largest area nursing homes which are Parkview Manor, Bornemans and Woodside on the west side. Pierce noted that there are 15 – 20 veterans at each of these facilities and they have scheduled the visits to the nursing homes for March 30 and March 31 and the baskets will be distributed at that time. This event is another way to remember veterans and let them know that they are not forgotten.

Geiser continued that Desisles wants a summer stand down. She noted that this would be a great deal of work and she will keep this group advised. The stand down would be a one or two day event with professionals brought in to assist veterans in various ways. This was done in Milwaukee last year.

Witkowski asked Polus if he had a master list of women veterans in the County and Polus indicated that he could obtain that information. Erickson also noted that he has spoken with several female veterans he has run into and they will also help get the word out.

8. Report from CVSO Jerry Polus.

Polus reported on Veterans Court and noted that they had two graduates last week, including the first female member. The Veterans Court continues to have a high level of success and Polus would appreciate continued support for the program. He noted that there has not been any recidivism among the participants and the program has seen 15 – 16 graduates so far.

9. Comments from Carl Soderburg.

Carl Soderberg reported that the biggest issue he has been hearing about is the Veterans Choice card which allows veterans to receive non-VA care if there is not VA care available within a 40 mile radius or if the wait time for services at a VA facility is more than 30 days. Problem areas are in northern Door County as these people are technically within 40 miles of the Menominee Clinic as the crow flies, however, a boat would be needed to get there. Congressman Ribble continues to make inquiries as to changing this regulation. Polus indicated that he spoken with the VA in Milwaukee on this and that it is somewhat of a confusing program as some veterans believe that the card allows them to receive care at non-VA facilities, however, this is not the case. The program was designed for those areas that are more remote, such as in the state of Wyoming. Polus was advised that there are only a few areas in Wisconsin that really are not within 40 miles of a VA facility. Polus indicated that veterans should call the toll free number on the back of their cards for clarification.

The other item Soderberg reported on was an e-mail he had received from Dave Kurtz of the American Legion regarding the Wounded Warrior Project. The e-mail indicated that Guidestar, a charity rating service, indicated that Wounded Warrior Project spends an extremely high amount of their money on themselves and very little gets to the veterans. Pierce indicated that he has heard figures that anywhere from 20 – 60% is retained by the organization instead of being used to help veterans. He indicated that he had also received and e-mail on this that referred to the Wounded Warrior Project as “an illegal scam”. Soderberg continued that the Guidestar report states that over \$155 million was taken in and about \$5 million dollars, or 3.5%, was given to veterans.

10. Such Other Matters as Authorized By Law.

Copies of the poem Jim Haskins wrote, *All Gave Some, Some Gave All*, were printed and distributed to the subcommittee. Erickson will have a copy of the poem framed to be hung in Room 201.

Pierce also advised the Subcommittee that an older gentleman dressed in a Marine uniform attended the event at the Fair last year asking to be in the tent but Pierce advised him that donations were not accepted in the tent. Pierce has recently heard that this same gentleman

was at a Packer game soliciting donations but had been arrested for fraud as he was not a veteran and had never been in the military service.

11. **Adjourn.**

Motion made by Jim Haskins, seconded by Joe Witkowski to adjourn at 5:44 p.m. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary